



Unit Commissioner Expectations: The UC is expected to cooperate with other Scouting personnel related to specific programs but should not be responsible for them. The UC is an advisor/mentor whose primary duties include:

1. Maintain a close liaison with the chartered organizations of the served units. This requires a working relationship with the Chartered Organization Representative (COR). Unit activities and Chartered Partner Expectations should be discussed with the COR at least once a quarter. The Institutional Head should be visited once a year.
2. Work to assure effective and active unit committees. Encourage each unit committee member to review appropriate Fast Start training videos and attend any relevant and available training including Roundtable.
3. Make efforts to involve unit personnel in Roundtables. Check Roundtable attendance sheets to learn whether the unit was present. If a unit has not attended make sure to deliver any materials passed out at Roundtable to the unit leaders.
4. Establish good lines of communication between unit personnel and other District and Council leaders. Visit each unit at least once a month and maintain regular telephone contact with the unit leader, committee chair, and the COR. Visits should not be limited to either the unit meeting or committee meeting, but should include both in turn. Participate or help in some regular activities of the unit. Know the resources of the Council and District. Involve these resources in the life of the unit. Encourage unit participation in Council and District program events and training opportunities. Report monthly to the ADC on the status of each unit.
5. Help select and recruit unit leaders. Thought the actual appointment is approved by the chartered partner, with help and action by the COR and the unit committee, the UC plays a key role in the selection process, making sure that proper techniques are used to locate and enlist the best possible leaders. Often you will be looked to suggest candidates for these positions.
6. Continue to grow in experience and knowledge. Attend the Basic Commissioner Training Course. Attend the College of Commissioner Science each year until the Doctorate has been completed. Attend the District Commissioner and Service Area Commissioner meetings. Attend Roundtable meetings.
7. See that all units are rechartered on time and help each unit to conduct programs and submit paperwork that will earn the unit the Quality Unit Award, National Camping Award, and Summertime Pack Award among others.
8. Know the neighborhood in which your units are located. Learn about the resources and characteristics of the neighborhood that may affect a unit. Help graduating members of one program join the next level of Scouting. Identify potential sources of new youth members. Identify locations for new units and potential chartered partners. Relay this information to the District Membership Committee.
9. Set a good example for others. Have a positive attitude and keep the interest of our youth uppermost in decision making.